

## Minutes of Cople Parish Council Meeting held on Monday 10<sup>th</sup> May 2010 at 7:30pm in the Village Hall

Present:	Mr P Moore	Chairman
	Mr S Smith	Vice Chairman
	Ms L Davis	Councillor
	Mr M Vacher	Councillor
	Mr D Whitehead	Councillor
	Ms A Baldwin	Clerk
	3 Members of the Public	

The Chairman opened the meeting at 19:30.

**1 Election of Chairman (75)**

It was decided by unanimous vote that Cllr Peter Moore be elected as Chairman which he accepted. The Clerk then handed the meeting over to the chairman.

**2 Declaration of Office – Chairman (76)**

Cllr Moore signed his acceptance for office of Chairman for 2010/11.

**3 Election of Vice Chairman (77)**

It was decided by unanimous vote that Cllr Steven Smith be elected as Vice Chairman which he accepted.

**4 Declaration of Office – Vice Chairman (78)**

Cllr Smith signed his acceptance for office of Vice Chairman for 2010/11.

**5 Apologies for Absence (79)**

Apologies were received from Cllrs Hughes, Fisher & Mrs C Ellis.

**6 Clerks Appraisal (80)**

Cllr Moore stated that the Clerk had now completed 6 months service with the Council and that all was going very well.

**7 Approval of Minutes (81)**

The minutes of the Ordinary Meeting held on 8<sup>th</sup> March 2010 were approved as a true record and signed by the Chairman.

**8 Matters Arising from the meeting held on 8<sup>th</sup> March 2010 (82)**

Clerk has not received a reply from Stagecoach regarding the bus routes but it has been reported that it seems that a new route is now being taken and covers the areas required.

**9 Standing Order & Finance Regulations (83)**

The Standing Orders and Financial Regulations that were previously circulated were adopted.

**10 Planning Applications**

The following Planning Applications and decisions were discussed as below

Planning No	Location	Proposal	Resolution
10/00691/FUL (84)	Dog Farm Bungalow, Bedford Road, Cople	Conversion and alternations to existing barns to form 2 residential dwellings	It was resolved to <b>SUPPORT</b> this application as the area is more suited to residential.
10/01022/FUL (85)	31 Grange Lane, Cople	Single storey front extension	It was resolved <b>NO OBJECTION.</b>
10/00751/TPO (86)	2 Woodlands Close, Cople	3 Corsican Pine Trees- trim (remove some lower branches)	It was resolved <b>NO OBJECTION.</b>
10/01037/FUL (87)	6-8 Willington Road, Cople	One and two storey rear extension	It was Resolved <b>NO OBJECTION.</b>

Chairman's Initial .....

Date: 26/07/2010

## Minutes of Cople Parish Council Meeting held on Monday 10<sup>th</sup> May 2010 at 7:30pm in the Village Hall

10/00776/FUL (88)	Land rear of 101 Willington Road, Cople	Demolition of single garage and erection of a single storey detached dwelling.	It was resolved to <b>OBJECT</b> to this as there is insufficient and inadequate access.
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(89) Concerns were also raised regarding Allocation Sites including Gypsy & Travellers and it was resolved that a Parish Meeting be held on Monday 17<sup>th</sup> May to discuss this issue and decide what action to take. The Clerk was asked to prepare a flyer advertising this meeting which will be distributed to all households.

### Highways

(90) The clerk reported that a letter had been received from Southill Estate giving no objections to a footpath between Cardington and Cople. The Clerk has been asked to write to the planning department at Bedford Borough Council to enquire as to whether there are any Section 106 monies available to Cople.

### 11 Meeting attended by Councillors (91)

None attended

### 12 Correspondence

The Clerk made available to Councillors the following correspondence:

(92) Clerks & Councils Direct

(93) Allocations and Designations Workshop – It was resolved that Cllrs Davis & Smith attend

### 13 Finances

#### (94) Current Financial Statement – Lloyds Current Account

Expenses			
Ref.	Payee/From	Detail	Total
DD	Eon	Street Lights 1 <sup>st</sup> Feb to 30 <sup>th</sup> April	£301.65
	Lawn Lord	Grass Cutting Churchyard (Mar & Apr)	£158.00
	Cople Village Trust	Room Hire March, Apr, May	£50.00
	Aon	Insurance 2010/11	£1,154.21
	A Baldwin	Salary March & April	£829.72
		Expenses – Internal Audit Fee	£130.00
		Expenses – Oct to April	£56.78
<b>Grand Total</b>			<b>£2,680.36</b>

#### Bank Balances as at 10<sup>th</sup> May 2010

Lloyds Current Account (after above payments)	£6,470.02	
Lloyds Flexible Savings	£6,365.00	
NS & I Investment Account	£11,100.00	

(95) The first half of the precept payment in the sum of £8,865 has been received and the clerk has submitted a VAT reclaim of £392.44.

### (96) Annual Return

The Annual Return had previously been circulated and was signed by the Chairman and the Clerk.

Chairman's Initial .....

Date: 26/07/2010

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### 14 Any other Business

(97) The Clerk reported that her CiLCA training is going well but had discovered that the Parish Council does not have a Complains Procedure Policy or a Freedom of Information Policy, both of which are statutory requirements. It was also reported that, as part of the precept, a figure of £6.15 per elector can be added to the Councils budget to be given out as Grants to local groups and organisations.

It was resolved that the Clerk prepares a Complains Policy, Freedom of Information Policy and a Grant Application form. These are to be sent to Councillors and adopted at the July meeting.

(98) Cllr Davis reported that the mobile speed camera had been in operation in the village and had recorded that over 50% of all traffic through the village was travelling in excess of 30mph.

(99) Cllr Moore stated that his new email address is [petemoore09@sky.com](mailto:petemoore09@sky.com)

(100) The Clerk will be on Annual leave from Sunday 23<sup>rd</sup> May to Monday 31<sup>st</sup> May

### 15 Future Meeting Dates

(101) The following meeting dates have been set and the Clerk is to book the small meeting room accordingly.

Monday 26 <sup>th</sup> July	Ordinary Meeting
Monday 20 <sup>th</sup> September	Ordinary Meeting
Monday 22 <sup>nd</sup> November	Ordinary Meeting
Monday 24 <sup>th</sup> January	Ordinary Meeting
Monday 21 <sup>st</sup> March	Annual Parish

I certify these minutes to be a true record of the meeting held on 10<sup>th</sup> May 2010

Chairman

Cllr. P Moore

26<sup>th</sup> July 2010

Chairman's Initial .....

Date: 26/07/2010